

## Form Cd1 (Exports From MALAWI)

VALIDATED

Form CD1 Exchange Control Act 1984 (Exports From Malawi)

Consignee (Name and Address)	Exporter Invoice Number	Date Of Creation
	Purpose Of Export	Authorised Dealer / Bank

Exporter (Name and Address)	Method Of Sale	For Customs Use
Agent (Name and Address)	Country Of Origin	Port Of Exit
		Destination Country

Terms Of Payment	Payment Due Date	Incoterm
Export Value	Freight	Insurance
Total Invoice Invoice Value	Exchange Rate Used	Malawi Kwacha Equivalent

Item Details		Item Lines Running Total			Item Lines Discharged	
Item #	Goods Description	Unit Price	Quantity	Gross Weight	Nett Weight	Status

Certification Of Receipt Of Export Proceeds By Authorised Dealers			
Total Amount Paid			
Payment No	Amount Paid	Date Created	Status

<b>Notes On The Use Of Form CD1</b>			
<b>A GENERAL</b>			
1. This form should be used for any export of goods from Malawi exceeding US\$1,000.00 or the equivalent thereof in foreign currency in value except-			
1.1 goods shown to the satisfaction of the Department of Customs and Excise to have been previously imported as bona fide commercial travellers' samples,			
1.2 household and personal effects, including motor vehicles of persons who have been granted emigrant status by Exchange Control. Such persons, or other agents should be in possession of a letter from their bankers authorizing the export of such effects,			
1.3 export of motor vehicles under temporary export permit issued by the Department of Customs and Excise.			
2. The form must be completed in local and the foreign currency of the invoice.			
3. In the case of exports of bona fide commercial travellers' samples or advertising matter supplied without charge, form CD1 should be completed bearing a statement that the goods are samples etc. for which no payment is to be received. The exporter's copy of form CD1 should be subsequently be encorsed with the date of re-importation of the goods and lodged with the Reserve Bank of Malawi. In the event of any goods being sold, certification of the amount received must be made under the Column 'Certification of Export Proceeds by the Authorized Dealers'.			
4. The form must be submitted to the exporter's bankers for endorsement before the export is cleared by the Department of Customs and Excise.			
<b>B DISTRIBUTION OF FORMS CD1</b>			
5. Exporters should obtain Form CD1 from their bankers			
6. Four copies of Form CD1 should be prepared of which at the time the export takes place, the first copy is retained by Customs, Customs then surrender the second copy to the exporter, and the third and fourth (blue and pink) copies are sent to International Operations Department of the Reserve Bank of Malawi who will send the pink copy to the exporter's bank.			
<b>C RECEIPTS OF EXPORT PROCEEDS</b>			
7. Repatriation of proceeds must take place within three (3) working days after payment has been made by the importer. If payment is not made within six (6) months from the date of export and no approval has been granted for payment to be received at the later date, the export must report to the International Operations Department of the Reserve Bank of Malawi, through his/her bankers giving reasons for the delay.			
8. Payment of export must be received through an Authorized Dealer Bank. Exporter is therefore encouraged to negotiate for payment by letters of credit.			
9. Payment must not be received in cash or in kind prior to arrangement with the exporter's bankers who will in turn refer the matter to the Reserve Bank of Malawi wherever necessary.			
10. The gross export proceeds realized must be repatriated to Malawi. Settlement of any expenses incurred externally in respect of the particular export must be made with prior approval of the Exchange Control.			
11. Upon receipt, the exporter's bankers should complete the 'Certification of Export Proceeds' part of the pink copy of the Form CD1 and submit it together with copy (ies) of the relative invoice (s), credit slip (s) and any other relevant documents to the Reserve Bank of Malawi.			
12. Exporters who are in any doubt as to the appropriate method of receiving payment should consult the bankers.			
<b>D FURTHER INFORMATION</b>			
13. Any further information required by exporters regarding procedures may be obtained from the Department of Excise or from the exporters bankers in Malawi.			